

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

July 13, 2015

7:30 p.m.

Agenda



I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***

II. **APPROVAL OF MINUTES OF JUNE 9, 2015**

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

High School Mrs. Beth Guarriello

B. *Title III Funding*

The Administration recommends declining Title III funds in the amount of \$6711 for the 2015-2016 school year.

C. *Bayada Home Health Care, Inc. Agreement 2015-2016*

The Administration recommends approval of the Bayada Home Health Care, Inc., Agreement for the 2015-2016 school year to provide in-school nursing care for student #071501. (V, C)

D. *BrightStar of the Lehigh Valley Agreement 2015-2016*

The Administration recommends approval of the BrightStar of the Lehigh Valley Nursing Services Agreement for the 2015-2016 school year to provide in-school nursing care for student #071502 (V, D)

E. *Clarity Service Agreement 2015-2016*

The Administration recommends approval of the Clarity Service Agreement for the 2015-2016 school year to provide behavioral consultation services for students with special needs. (V, E)

F. *Around The Clock Nursing Agreement 2015-2016*

The Administration recommends approval of the Around the Clock Nursing agreement for the 2015-2016 school year to provide nursing care for student #071503. (V, F)

G. *Transportation of School Pupils for 2015 ESY Services*

The Administration recommends approval of the contract for the Transportation of School Pupils for RMS for summer 2015 ESY services (June 30, 2015 through July 31, 2015) for student 071504 at the rate of \$30 per day and \$20 per day for personal care assistance. The total amount to be paid shall not exceed \$1780. (V, G)

H. *K12Systems-Sapphire Student Information Subscription 2015-2016*

The Administration recommends approval of the second year installment of the K12Systems (Sapphire Software) subscription fee for 2015-2016 in the amount of \$56,520. (V, H)

I. *Elementary (K-3) School Student Handbook*

The Administration recommends approval of the Elementary (K-3) School Student-Parent Handbook for the 2015-2016 school year. (V, I)

J. *Intermediate School Student Handbook*

The Administration recommends approval of the Intermediate School Student-Parent Handbook for the 2015-2016 school year. (VI, J)

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of July 13, 2015. (VI, A)

B. *Treasurer's Report and Investment Report*

*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of May, 2015. (VI, B)

C. *Student Accident and Athletic Insurance*

The Administration recommends approval of the District's student accident and athletic insurance for 2015-2016 through Weiss-Schantz Agency Inc. of Hellertown, PA as summarized below. The policy is administered by AG Administrators, Inc. of Valley Forge, PA and underwritten by United States Fire Insurance Company. (VI, C)

1. **Interscholastic Sports, Intramurals, and Club Sports – Annual premium of \$19,750, paid by the School District, represents a 119% increase from the prior year**
2. **Voluntary Student Accident Coverage, School Time Only - \$28/year, paid by parents, \$2 decrease from prior year**
3. **Voluntary Student Accident Coverage, 24-Hour Coverage - \$124/year, paid by parents, \$8 increase from prior year**

D. *High School Art and Science Bid Awards*

The Administration recommends approval of the bid awards for High School art supplies and High School science supplies. (VI, D)

E. *New Elementary School Building Project Financing*

Mr. Jeremy Melber, Director of Business Services will introduce Mr. Chris Gibbons of Concord Public Finance to discuss the 2015 bond for the New Elementary School Project and refinancing of current debt.

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*1. *Childrearing Leave*

*The Administration recommends approval of childrearing leave (first period) of the following certificated staff:

Elissa Gruber, Learning Support Teacher, Southern Lehigh Middle School, effective 2015-2016 school year.

2. *Retirement*

The Administration recommends accepting the retirement of the following certificated staff:

Douglas Bolasky, Music Teacher, Southern Lehigh High School, effective June 19, 2015. Mr. Bolasky was a district employee for 26 years.

3. *Appointments*

The Administration recommends approval of the following certificated staff (pending receipt of required documentation): (VIII, A-3)

Joseph Zacher, Family Consumer Science Teacher, Southern Lehigh High School, at Bachelors, Step 14, an annual salary of \$46,697, effective August 24, 2015. Mr. Zacher will fill the position created with the resignation of *Kirby Jo Pohlidal*.**

Paul Sabino, Long-term Substitute Social Studies Teacher, Southern Lehigh High School, at Bachelors, Step 14, an annual salary of \$46,697, effective August 24, 2015. Mr. Sabino will fill the position created with the anticipated childrearing leave (1st semester) and approved sabbatical leave (2nd semester) of *Katie Quartuch*.**

Diane D'Agostino, Long-term Substitute Health and Physical Education Teacher, Southern Lehigh High School, at Bachelors, Step 14, an annual salary of \$46,697, effective August 24, 2015. Ms. D'Agostino will fill the position created with the anticipated childrearing leave of *Jennifer Edwards*.**

Larry Fisher, Music Teacher, Southern Lehigh High School, at Bachelors +15, Step 7, an annual salary of \$51,308, with an effective date to be determined. Mr. Fisher will require unpaid leave due to a scheduled engagement on September 18 and 21, 2015. Mr. Fisher will fill the position created with the retirement of *Douglas Bolasky*.**

****The salary listed is for the 2014-2015 school year and the 2015-2016 salary will be determined after the school year begins.**

4. *FMLA Leave*

*The Administration recommends approval of FMLA leave of the following staff:

Brooke Ruch, Special Education Teacher, Liberty Bell Elementary School, effective May 29, 2015 through June 12, 2015. Ms. Ruch will return on August 25, 2015.

Samantha Filler, Elementary Teacher, Hopewell Elementary School, effective May 28, 2015 through the anticipated date of October 30, 2015. Ms. Filler will return to school on November 2, 2015.

5. *Unpaid Leave*

The Administration recommends approval of unpaid leave of the following staff:

Erin Bromfield, Mathematics Teacher, Southern Lehigh High School, on September 14, 23, 28 through October 6, 2015 and April 29, 2016.

Larry Fisher, Music Teacher, Southern Lehigh High School, on September 18 and 21, 2015 (*pending approval of appointment*).

B. *Noncertificated Staff*1. *Increase in Hours*

*The Administration recommends approval to increase the hours of the following staff to 37.5 per week:

Jody Hogman Athletic Office Secretary, effective July 1, 2015

Michelle Robinson, PIMS & Data Specialist, effective July 6, 2015

2. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Ann Lamb, Health Paraprofessional, Southern Lehigh High School, June 1, 2015.

Robert Werley, Instructional Assistant, Liberty Bell Elementary School, August 24, 2015 through the approximate date of October 14, 2015. Mr. Werley is completing student teaching requirements.

3. *Appointment*

*The Administration recommends approval of the following staff:

Collin Yaindl, Computer Systems Technician, an hourly rate of \$18.75, effective July 14, 2015. Mr. Yaindl will fill the position created with the resignation of Steven Ohocinski.

4. *Substitutes*

*The Administration recommends approval of the following substitute for the 2015-2016 school year:

Lana McCarthy, Substitute Cafeteria Worker, an hourly rate of \$9.66

C. *Extra-Compensatory Positions*1. *2015-2016 Subject Area Leaders*

*The Administration recommends approval of the following Subject Area Leaders for the 2015-2016 school year:

<u>Jeremy Dayton</u>	Science Bid & Budget Process	\$500
<u>Patricia Smiley</u>	HS Science	\$1743.50**
<u>Adrienne Searfoss</u>	HS Science	\$1743.50**

***This is a shared position and stipend.*

2. *2015-2016 Fitness Center Monitors*

*The Administration recommends approval of the following fitness center monitors, an hourly rate of \$14.52, for the 2015-2016 school year:

Keith Binkley

Kathleen Krause

Kathleen Miller

Stefanie Martin

3. *2015-2016 Athletic Event Workers*

*The Administration recommends approval of the following athletic event workers for the 2015-2016 school year:

Tricia Anderson

Stephen Barnes

Kari Bennett

Jason Bogden

Tammy Burno

Kaytlyn Byers

Keith Binkley

Robert Clark

Alexander David

Melody Davis

David Diaz

Stephanie Donald

Maureen Elliot

Mark Evans

Stephanie Fiscella

Anne Geis

Stephanie Hantz

Donald Harakal

Joseph Helinski

Jeffrey Hershey

Lindsey Horvath

Anthony Italiani

Lee Kandt

Lynn Kovecses

Kathy Krause

Lisa Kurtz

Lynn Lanari

Stefanie Martin

Frederick Mayer

Allison McPeek

Jesse Mead

Kathleen Miller

Lindsay Miller

Michael Miller

Diana Millman

Nancy Neefe

Bonnie Organski

Debra Pulizzano

Michelle Riley

Alan Rockel

Caitlyn Rockel

Mary Rockel

Douglas Roncolato

Thomas J. Seidenberger

Karen Shaffer

Luke Shaffer

Jessica Swartz

Stanley Swartz

Russell Tucker

Justina Viola

Paige Woodbury

Jon Walters

Elaine Weiser

Donald West

4. *2015-2016 Ancillary Employees*

a. *The Administration recommends approval of the following ancillary employees for the Peak Program, at \$52.89 per session, for the 2015-2016 school year:

Rosemary Grube

Stephanie Kerrick

Jennifer Kindt

Brett Assise

Alison Bauer

Anita Benedix

Nancy Beitler

Jacquelyn Butler

Anne Cooper

Kate Flannery

Lorraine Frasch

Angela Hagenbuch

Devon Hagy

Kimberly Halloran

Kristen Heydt

Dana Kleppinger

Tina Lebrecht

Susan MacIntyre

David Marchek

Ronnette Mays

John McDonald

Tara McGinniss

Blaze Meyers

Eric Miller

Michael Pauling

Maria Ramunni

Erica Rich

Corry Robbins

Francisco Rodriquez

Patricia Schultheis

Krista Sterner

Christopher Strobl

Heather Toto

Donald West

Tara Walter

Lynn Yocum

b. *The Administration recommends approval of the following ancillary employees as Dance Chaperones, at \$47.79 per event, for the 2015-2016 school year:

Brett Assise

Alison Bauer

Anita Benedix

Nancy Beitler

Jacquelyn Butler

Anne Cooper

Kate Flannery

Lorraine Frasch

Angela Hagenbuch

Devon Hagy

- Kimberly Halloran
- Kristen Heydt
- Dana Kleppinger
- Tina Lebrecht
- Susan MacIntyre
- David Marchek
- Ronnette Mays
- John McDonald
- Tara McGinniss
- Blaze Meyers
- Eric Miller
- Michael Pauling
- Maria Ramunni
- Erica Rich
- Corry Robbins
- Francisco Rodriguez
- Patricia Schultheis
- Krista Sterner
- Christopher Strobl
- Heather Toto
- Donald West
- Tara Walter
- Lynn Yocum

D. *Coaching Staff*

1. *2015-2016 Coach Appointments*

*The Administration recommends approval of the following coaches for the 2015-2016 school year (*pending receipt of required documentation*). The stipends listed represent the appropriate stipend amounts for 2014-2015. The 2015-2016 stipend amounts will be determined after the start of the new school year. (VIII, D-1)

<u>Samantha Schultz</u>	HS Cheerleading	\$2816.25
<u>Christine Pulcini</u>	HS Cheerleading	\$2816.25
<u>John Toman</u>	HS Head Football	\$10527
<u>Adrienne Searfoss</u>	HS Head Field Hockey	\$7684
<u>Samantha Lavin</u>	Asst. Field Hockey	\$4611
<u>Kaytlyn Byers</u>	Asst. Field Hockey	\$4611
<u>Mark Evans</u>	HS Head Boys Soccer	\$7684
<u>Terrence Nevill</u>	HS Asst. Boys Soccer	\$4611
<u>Lawrence Glueck</u>	HS Asst. Boys Soccer	\$4611

<u>Douglas Roncolato</u>	HS Head Girls Soccer	\$7684
<u>Richard Dreves</u>	HS Asst. Girls Soccer	\$4611
<u>John Kukitz</u>	HS Asst. Girls Soccer	\$4611
<u>Matthew Greenawald</u>	Head Golf	\$5053
<u>Randy Latza</u>	HS Head Cross Country	\$6106
<u>Kellie Csrenko</u>	HS Head Girls Volleyball	\$6106
<u>Paulette Elstner</u>	MS Head Girls Volleyball	\$2748
<u>Roberta Herber</u>	MS Asst. Girls Volleyball	\$1831
<u>Andraea Drabenstott</u>	HS Girls Tennis	\$5053

2. *Coach Resignations*

*The Administration recommends accepting the resignation of Jennifer Shields, Girls Lacrosse, effective June 10, 2015.

3. *2015-2016 Volunteer Coaches*

*The Administration recommends approval of the following returning volunteer coaches for the 2015-2016 school year:

<u>Robert Butterbaugh</u>	Football
<u>Brendan Dunne</u>	Football
<u>Robert Edmond</u>	Football
<u>Rodney Godshall</u>	Football
<u>Brennan Harding</u>	Football
<u>Stanley Sroka</u>	Football
<u>Derek Weedling</u>	Football
<u>Adam Glassic</u>	Football
<u>Joshua Gildea</u>	Boys Soccer
<u>David Loew</u>	Boys Soccer
<u>Rodney Koch</u>	Boys Soccer
<u>Joseph Randy Newman</u>	Girls Soccer
<u>Andrew Filler</u>	Girls Soccer
<u>Cindy Ashworth</u>	Girls Tennis
<u>Jeff Hudson</u>	Golf
<u>Chris Williamson</u>	Golf

4. *Extra-Curricular Resignation*

*The Administration recommends accepting the resignation of Sheree France, Band Front Advisor, effective June 19, 2015.

IX. REPORTS

A. Committee Reports

CLIU

The minutes of the May 18, 2015 Carbon Lehigh Intermediate Unit Board of Directors meeting are attached. (CLIU 5.18.15)

LCCC

The minutes of the Lehigh Carbon Community College Board of Trustees meeting of May 7, 2015 and June 4, 2015 are attached. (IX, A) (President's Desk Newsletter)

- B. Superintendent's Report... Dr. Christman
- X. OLD BUSINESS
- XI. NEW BUSINESS
- A. Administrative Salaries
- The School Board will set the salary of the following administrators for the 2015-2016 school year:**
- | | |
|--|------------------|
| <u>William Kennedy</u>, Human Resources Administrator | \$ 98,246 |
| <u>Jeremy Melber</u>, Director of Business Services | \$122,000 |
- B. Act 93 Administrative Salaries
- The Superintendent recommends the approval of the following salaries of the Act 93 Administrative personnel for the 2015-2016 school year:**
- | | | |
|-----------------------------------|--|------------------|
| <u>Todd Bergey</u> | Director of Support Services | \$101,443 |
| <u>Andria Buchman</u> | Director of Special Education | \$115,184 |
| <u>Nathan Davidson</u> | MS Asst. Principal | \$ 94,063 |
| <u>Edward Donahue</u> | MS Principal | \$111,642 |
| <u>Mary Farris</u> | JPLIS Principal | \$115,750 |
| <u>Beth Guarriello</u> | HS Asst. Principal | \$ 92,520 |
| <u>Samuel Hafner</u> | LB Elementary Principal | \$104,299 |
| <u>Kenneth Jordan</u> | Dir. of Elem. Ed. and Instruc. Tech | \$109,540 |
| <u>Susan Knoll</u> | Coordinator of Support Services | \$ 57,851 |
| <u>Kristen Lewis</u> | Asst. to the Supt/LM Principal | \$127,210 |
| <u>Jason Lilly</u> | HS Asst. Principal | \$ 89,781 |
| <u>Lori Limpar</u> | HPW Elementary Principal | \$107,816 |
| <u>Sean McGinty</u> | JPLIS Asst. Principal | \$ 91,894 |
| <u>Andrea Scherzberg</u> | Accountant | \$ 59,936 |
| <u>Christine Siegfried</u> | HS Principal | \$126,551 |
| <u>Joan Takacs</u> | Director of Secondary Education | \$110,186 |
- C. Independent School Employees Salaries
- The Superintendent recommends approval of the following salaries of the Independent School Employees for the 2015-2016 school year:**
- | | | |
|-------------------------------|--|-----------------|
| <u>Deneen Carreras</u> | Coordinator of Payroll & Benefits | \$46,256 |
| <u>Erik Malmberg</u> | Coordinator of Network & Inform. Svs. | \$95,696 |
| <u>Gregory Martin</u> | Coordinator of Food Services | \$62,010 |
| <u>Kathleen Miller</u> | Coordinator of Athletic Services | \$55,465 |
| <u>Diana Millman</u> | Coordinator of Administrative Services | \$61,566 |

- D. Additional PIAA District Sports
The Administration recommends approval to add the following PIAA District Sports beginning with the 2015-2016 school year:
Middle School Track
Middle School Cross Country
High School Competition Cheering
- E. Radiological Emergency Response Plan
The Administration recommends approval of the annual renewal of the agreement between the Southern Lehigh School District and Pottsgrove School District for the purpose of the Radiological Emergency Response Plan for incidents at the Limerick Generating Station.
- XII. COMMUNICATIONS
 Letters to the Board are included in the Board materials as they are received in the district.
- XIII. FOR INFORMATION ONLY
- A. Conference Request
 The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)
- B. Graduate Study Pre-approval
 The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)
- C. Curriculum Writing Agreement
 The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, C)
- D. Voting Delegate Response Form
 The PSBA Bylaws authorize school districts of the third class to appoint two voting delegates to the 2015 legislative policy council. This year's meeting will be held on Tuesday, October 13, 2015 during the School Leadership Conference in Hershey. (XI, D)
- XIV. VISITORS' COMMENTS
- XV. EXECUTIVE SESSION
- XVI. OPEN SESSION
- XVII. ADJOURNMENT